

Graduation/Commencement Information

Before your final semester you must declare a graduation date in writing with the Office of the Registrar. You can find the "Anticipated Graduation Date" form online at www.uwyo.edu/registrar/forms.asp.

If you plan to graduate at the end of the current semester, there are a few things you must do as soon as possible:

- 1) **Review your Degree Evaluation** (CAPP Report) in WyoWeb to ensure that you have completed all requirements for graduation. You will not be able to graduate if your Degree Evaluation in WyoWeb still shows remaining requirements. All areas must indicate "met." If you have questions about your Degree Evaluation, you should make an appointment with your advisor, Advising Coordinator Jo Marie Paintin or your degree analyst in the Office of the Registrar. See instructions for accessing your Degree Evaluation at <http://www.uwyo.edu/Pols/Advising/CAPP.pdf>.
- 2) **Declare your graduation** with the Office of the Registrar if you have not already done so. You can find the "Anticipated Graduation Date" form online at www.uwyo.edu/registrar/forms.asp.
- 3) **Pay your graduation fee** at the Cashier's Office in Knight Hall or online at <http://www.uwyo.edu/fsbo/> by clicking on "Pay Online."
- 4) **Notify the Arts & Sciences Dean's Office** if you wish to participate in the commencement ceremony. The commencement ceremony for fall graduates of the College of Arts & Sciences will be Friday, December 4, 2009 at 6:30 p.m. in the A&S Auditorium. More information about the A&S Commencement Ceremony is available online from the A&S Dean's Office at www.uwyo.edu/a&s by clicking on "Commencement."
- 5) **Order your cap and gown** if you wish to participate in the commencement ceremony. Cap and gown orders must be placed no later than November 1 and must be placed online through Herff Jones at www.herffjones.com/college/graduation. More cap and gown information is available online through the UW Bookstore website at www.uwyobookstore.com by clicking on "Graduation."

Additional graduation information is available from the Office of the Registrar at <http://www.uwyo.edu/registrar/degreeinfo.asp>.

NOTE: Participation in the commencement ceremony does NOT signify that you have actually graduated. All requirements for the degree must be completed satisfactorily before a degree will be awarded.